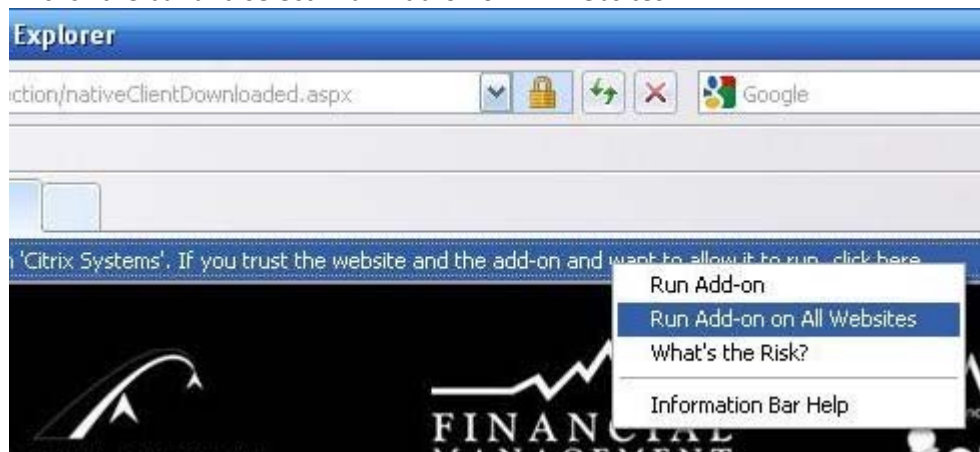


## MY ILLUSTRATIONS

### First-Time User Setup

1. Contact your MGA for a user ID and password.
2. Visit [www.myillustrations.ca](http://www.myillustrations.ca) using Microsoft Internet Explorer as your browser.
3. Click “Logon”.
4. Enter your username and password and click “Log On”.
5. You should now be presented with the option to “Download Client Software”.
6. Place a check mark next to the agreement and click “Download”.
7. Click “Run” from the “File Download – Security Warning” window, if it appears.
8. Click “Run” from the “Internet Explorer – Security Warning” window, if it appears.
9. Click “Close” from the “Citrix XenApp Web Plugin” window that states that the “Installation completed successfully”.
10. You should now see a yellow security bar stating “This website wants to run the following add-on...” click the bar and select “Run Add-on on All Websites”.



11. Click “Run” from the “Internet Explorer – Security Warning” window, if it appears.
12. The page will now refresh and present you with a list of applications.
13. Click on an illustration application to launch it.
14. Once the application has launched, right-click the icon titled “Citrix Connection Center” located in your taskbar to the left of the time.
15. Click “Open Connection Center”.



16. Click “File Security” located on the right side of the “Citrix Connection Center” window.
17. Click “Full Access” and “Never ask me again”.
18. Click “OK”.
19. Click “OK”.
20. Close the illustration application that you launched in step #13.
21. Click “Log Off” located on the top, right side of the My Illustrations site.